

# SOPHIE LOUISE

Stunning Designer Wedding Dresses and Accessories

[www.sophielouise.co.uk](http://www.sophielouise.co.uk)

## RETURNS FORM

We are sorry that your purchase was not suitable. Please return goods within 7 days of receipt for a refund.

Please print out and complete this form in BLOCK CAPITALS

- To ensure a speedy response on your returned items, all steps need to be completed.
- If you require the returned item to be exchanged, please ensure you complete sections 3 and 4
- If you would like to speak to customer services please telephone 01977 682234
- Please keep your proof of postage and insurance cover safe in case items are lost in the post
- Put this completed form safely and securely inside your returns parcel (we recommend you keep a copy for your own reference)
- Goods must be returned in their original or new protective packaging

*All returned items are covered by our Terms and Conditions; a copy of these can be viewed and printed off by going to our website [www.sophielouise.co.uk](http://www.sophielouise.co.uk). Click on about Sophie Louise, then Terms and Conditions.*

### Step 1 – ORDER DETAILS

Order Date

Name (as shown on order)

Full Address

Telephone Number

Daytime:

Evening:

Mobile:

Email address

### Step 2 – WHAT ACTION TO YOU REQUIRE?

Please tick as appropriate

**Exchange**        (go to step 3)

**Refund**                (go to step 4)

### Step 3 – DETAILS OF THE RETURNED GOODS

Please give details below about the goods you are returning:

Designers Name/Brand Name

Product Code/Style Name

Price

Quantity

Size

### Step 4 – RETURNING THE GOODS

Please print out this form and enclose it safely and securely inside your parcel.

**Goods returned insecurely packaged may not qualify for a refund.**

### RETURN ADDRESS

Sophie Louise, Sycamore House Studio, 62 Lumby Hill, Monk Fryston, Leeds, LS25 5EB